



**David Oppenheimer Elementary School
PAC Meeting Minutes
Date: Wednesday September 12, 2018**

Parents: Sue Clarke, Esther Moreno, Tara Blair, Serena Woo, Melissa Liu, Persis Hui, Carolee Macauley, Carolyn Hanson, Janice Liew, Regina Prakash, Sara Dimarino, Hardeep Sahota, Volodymr & Svitlana Pavelenko, Chris Rossall, Yuliia & Dmytro Likhtorovych, Miki Yamanashi, Kim Chema, Ashley Nicol, Johana Galego, Charlie Robinson, Tina Ton, Mami Iimura

Staff: Hope Sterling, Andrea Greenhaugh

- I. Call meeting to order 6:45pm**
- II. Adopt the minutes**, motioned Janice Liew, seconded Esther Moreno
- III. Adopt the agenda**, motioned Sara Dimarino, seconded Regina Prakash
- IV. Handed out By laws – need 10 people for Quorum to group vote , AGM should be in June**

Nominations of officers

- **Chair or Co-Chairs** - Esther and Sue, Carolyn Hanson motioned, Sara Dimarino seconded
- **Treasurer** – Serena, Janice Liew motioned and Carolee Macauley seconded
- **Secretary** - Tara , Janice Liew motioned, Regina Prakash seconded
- **Fundraising coordinator** – Yuliia, Serena Woo motioned , Kim seconded
- **Members at large** – Sara Dimarino, Janice Liew, Carolee Macauley - motion seconded Carolyn

V. Principal - Hope Sterling

- PAC has been a pleasure to deal with
- Organization 17 divisions, approximately 390 kids, but will likely increase
- Has been a smooth transition
- Have posted 1 page newsletter on our website. Keep checking website for updates.
- Will focus on attendance, getting to school on time
- Electronic policy, basically our policy 8:40 - 3:20 electronics out of sight in backpacks, educational purposes if teachers ask for it. Phone can be used in office if needed.
- Common area expectations , no running , right side of the hallway is encouraged
- Dress code, wear appropriate clothes for the weather, label children's clothing. Lost and Found will be cleared out during winter break, Spring break and end of the year
- Student safety assembly booked for Halloween Safety, Oct 18
- Reminder No parking in front of school – will be ticketed
- Will hold regular monthly assemblies, student lead future
- Allergy aware - means try our best not to have the products in the school or will make arrangements.
- Furniture in Hallway – have put in requisition to remove furniture by VSB
- Staff wish list - really appreciate to be asked about the wish list. Will report more at next meeting.
- MDI results, tool middle years development instrument grade 4 to grade 7 in progress , Hope will leave the copy at the office
- No food in class rooms, past mice problem has been eliminated. Engineers are wondering if we can avoid having food left behind in the class room to help combat issue.

- Will put bulletin board up in hallway, including staff pictures and list of positions.
- New opportunities, English as a second language if offered for free at the South Vancouver Family Place.
- Upcoming dates will go on the calendar, posted on the website, meet the staff Sept. 20th 6:30 to 7:30
- Full Complement Staffing. A few health leaves, but all positions have been filled.

VI. Financial update - Treasurer - Serena Woo

- Ms Zylstra \$150.00 for Crochet Club budget, motioned Janice all in favour
- Financial statements, Aug 2018, expenses previous over \$9,000 funds reserved, will have \$. Coming through, Serena to fill in, capital reserve, intermediate playground?? Someone to spearhead?
- 3 items, \$2,600 LCD replacement projectors needed for Mr Schratter, Ms. Ritchie, Ms. Nichole Gobbi
- \$1,400 smart board software whole school for 3 years so they can use the equipment they have and will continue to use , the board is moving towards
- All in favour \$4,000 software and LCD projectors

VII. Members in Charge of the following:

1. Clothing Drive Oct 15 - 17 , bags to be out the end of September , beginning of October
2. DPAC liaison - PAC at the district level - Charlie
3. Grad Fundraising - Kim, Carolyn, Sara and Carolee will work together
4. Direct Drive - Yuliia
5. Year book - Melissa Liu
6. Babysitting coordinator - Carolee and Tara
7. Fruit and Veggie & Milk - Esther Moreno and volunteer parents
8. Spring Fair - May 24, 2019 - Carolee Macauley
9. Hot Lunch - Sue will send out an email for any parents interested in being on Hot Lunch Food group.

VIII. New Business

- October 26, Fall Social - Carolee will set up meeting with Hope to discuss. Will be a dance/social for parents and kids , build the community and fundraiser. Tickets bought prior the night, and no entry if no ticket
- Spirit Wear - discuss October due to running out of time.
- PAC meeting dates - 2nd Wednesday of every month , December exception all in favour

IX. Next wed Oct 10, 2018 at 6:30pm

X. Meeting adjourned 8:35pm