



David Oppenheimer Elementary School
PAC Meeting Minutes
Date: Tuesday, May 8, 2018

Parents: Jen Li, Melissa Liu, Jessie Wilkes, Carolee Macaulay, Sue Clarke, Esther Moreno, Mami Iimura, Janice Liew, Michelle Steele, Paula Oberson, Linda Chen, Lisa Lewis, Serena Woo, Tara Blair
Staff: Celina Mau

- I. Called meeting to order 7:10 pm**
- II. Adopt agenda, motioned Janice Liew, seconded Melissa Liu**
- III. Adopt minutes, motioned Ester Moreno, Janice Liew**
- IV. Principals Report - Celina Mau**
 - End of May deadlines for our 18-19 school calendars, school fees and school plan. Awaiting district approval prior to sharing out with our community.
 - School Fees will continue as was past years for 18-19 school year, \$25/student
 - School Plan 18-19 will be uploaded once approved by district staff
 - Staffing & school organization for 18-19:
 - School enrolling 17 divisions.
 - Vacancies to post and fill in June.
 - still have staff on leave heading into Fall 2018 (e.g. maternity leave)
 - Current staffing update:
 - Still have a few staff like student support workers who continues to extend their leaves, causing a lot of instability. Hence, the team of support staff are anchoring the needier students in an attempt to stabilize student anxiety. This is to make sure that all students with special needs are supported daily.
 - Staff under the leadership of our district resource teacher, are reviewing our students' IEP. A draft copy will be shared with our parents with the view of completing the process.
 - Library is open for book exchange only.
 - The 2 teachers-on-call use the rest of the periods to reinforce concepts in literacy or mathematics as recommended by classroom teachers. Most services are push-in service.
 - VSB Budget 18-19: district embarked on a brand new process with the community. Key concepts: a continuous & fluid dialogue with stakeholders. VSB is reviewing on the process. Balancing annual budget is a mandate from the BC Ministry of Education.
 - Q & A for Principal:
 - Looking at online payment, some schools are in pilot stage. Celina hasn't heard other schools implementing it but Melissa's school is. Looks like VSB will span out district-wide from the current pilot project. So, what does this mean for our PAC heading into 18-19 school year? Piggy back on the district system or . . .? Celina suggested that our PAC should continue with current practice for another

year, while waiting for further information from the district. That way, our school will be ready for our fall 2018 projects.

- Oppenheimer School's Spirit Wear - Celina recommends to defer this project to the fall with the in-coming principal. PAC to use it as a fund raiser as was in the past? What about Jerseys? Process: samples to be provided by the company to school contact. Action: Re-introduce in next year's budget.

V. Executive Reports -

A. Chair Persons Linda and Paula - nothing to report

B. Treasurer - Michelle Steele

- Finances remain in good position with income and expenses coming in as expected
- lots of payments to be made at this time, a number of lunch food sales to pay
- Starting to get a few spring fair bills in
- Grad money is being accounted for separately and is coming along
- Gym sense a little over budget, paid

C. Members at large

Grad Liaison - Jen Li

- Grad planning is coming together, most issues are resolved.
- Jen will cc Diane to get 10 extra tables
- Note for next year, remind principal to order tables early on.
- Grad day June 27, parent helpers from other grades are needed to assist with lunch. Will not have grade 6 student helpers this year.
- Car Wash - Regina headed the car wash, weather good, lots of cars , lots of siblings helping, provided incentive for prizes. Raised \$600. Killarney Lutheran Church on 49th, big parking lot, good spot and corner street access for cheering and advertising
- Final fundraisers will include Cake Walk at spring fair and Freezie/ice cream loonie toonie day. Parent helpers needed on Freezie day especially at recess.

D. Movie Night - Jen Li

- 40-45 people came, not a good turn out, and the dance was not a good turn out either. Better turnout in fall and winter. Movie was great, and working with Collingwood on the movie licence was good, 5 people came. Kids loved the glow bracelets. Remaining chips and popcorn, juice boxes, water can be used for Sports day.

E. Year Book - Melissa

- Final draft with remaining pictures and pages are being sent to Kathleen for compilation
- Yearbook order will be on MunchaLunch.
- Question for PAC – typically yearbook committee members receive one free book – this was an incentive for parents to help with yearbook production as participation in the past was difficult due to the amount of commitment and skills. With updated technology and resources, should the first book be free at all? And Should the second book ordered by

committee members cost the \$19 or \$10? Upon discussion, it was agreed that this year will remain status quo because it's too late in the year to change policy – first book free for YB committee member and second book at the lower sibling rate. Agreement to revisit the discussion next year to ensure the pricing is agreed to from the beginning so that expectation will be clear.

- Will send out reminder notice of yearbook and spring fair tickets on MunchaLunch orders due May 21.

F. Munch a Lunch – Carolee Macaulay

Continues to do well. Maybe some advertising of yearbook and spring fair ticket sales to raise more awareness as numbers are a bit low.

- Sports Day - pizza and donuts and water. Superstore has provided a good deal on donuts.
- Possibly consider 50 - 50 draw sale on sports day for spring fair
- Leave it for the teachers for water and rest station

G. Spring Fair - Carolee Macaulay/Linda Chen

- planning going really well, similar format from last year
- DT 60 plus student volunteers, Killarney & Magee 30 students volunteers. Contact Linda, Carolee or Esther if any additional students are interested in helping.
- Linda suggested that PAC donate the proceeds from 50/50 raffle towards BCCHF Run for the Cure in support of team Oppenheimer Orcas for Ian. - All in favour
- Carolee is suggesting another way to fundraise for BCCHF- donated book sale \$1 each. Carolee will coordinate

H. Staff Appreciation Lunch June 14, 2018

- Linda is heading the lunch preparation, will be sending out request for helpers and contributions to PAC. It should be a good lunch.

- I. Reminder that our next meeting in June is our final PAC meeting for the year and first round nominations for next year's executive positions will be received. During the first meeting in September, at the AGM, additional nominations will be received from the floor. At the September AGM, new executive and officers will be voted in. Committee leads and event chairs are decision of PAC usually based on volunteers.

VI. Meeting adjourned 8:25 pm

VII. Next PAC meeting on Wednesday, June 13, 2018 at 7:00pm