



## David Oppenheimer Elementary School

### PAC Meeting Agenda

Date: Monday, Sep 16<sup>th</sup>, 2024 @ 6:00 p.m.

Attendees: Livleen Veslemes, Danioela, Heather, Taunya, Amy Field, Conroy Ing, Mike, Amarinder, Betty Seto, Shannon Burke, Jesseca Eng, Pongu Thyakt, Mony Rose, Keith Palacios, Stephanie Zeller, Duanfang Wen, Saltana Arikan, Tina Ton, Shelley W, Lesley L, Pam Monzaro, Yee Law

#### I. 6:00 – 6:10 Welcome and Call Meeting to Order – Mike

Signup sheet

Acknowledgements

Welcome back and welcome new executives

- Mike – chair
- Betty – co chair
- Conroy – treasurer
- Saltana – fundraiser & coordinator
- Tina – gr 7 rep
- Yee – secretary
- Livleen – member at large
- Amy – member at large
- Pam - member at large

Adopt Agenda

Adopt Minutes from Jun 17<sup>th</sup> –2024, PAC meeting

#### II. 6:10 – 6:30 School Report – Ms. Shannon Burke, Principal

- Request to change PAC start time to 6:15. Reason Sparetime has childcare until 6pm. Starting at 6:15 will allow enough time for Sparetime to clear out space – PAC OK
- Moved to new classes last week
- Staff: has almost all positions filled. Grade 3 job share. Just one last position – Brenda Hobs – Youth
- Sept Events: BBQ meet and greet. Asking PAC to participate. Teachers will hand out hotdogs to parents
- Sept PRO D: Literacy, powerful understanding, Reading and Thinking cognition in literacy
- Oopsie performance – ok to make mistake
- Sept 26 – sub committee meeting
- Sept 27 - Terry Fox run
- Sep 30 - National Day for Reconciliation (Orange Shirt Day)

- Ms. Werboweski, Leslie Lopez:
  - o Wish List
  - o Gymnastics – end of Oct
  - o Pickleball/Tennis – Jan (K – 7)
  - o Pumpkin Patch
  - o Field trip to Orpheum for show by Symphony
  - o Donation request – Board Games, Rain Gear (jackets, boots)
- Thank you Saltana for working through the summer with fundraiser and Betty for updating website!
- Welcome back BBQ
  - o Need at least 4 people to help with BBQ
  - o Get PAC table with QR code
  - o Boys and Girls club will have table to promote their afterschool care
  - o Can make a flap with PAC info for future events
  - o Is PAC going to contribute to BBQ funds?

### III. 6:30 – 6:45 Treasurer’s Report and Budget Review– Conroy

- Raised over 136K for the school
- Hot lunch - \$15K
- Portion of funds given to teachers to spend for their classrooms
- Scholarship monies to parted students (DT and Killarney)

### IV. 6:45 – 7:15 Committee/Event Reports

#### Van best cookies, Scholastic book fair, Tru earth - Livleen

- True Earth – set up by Laurie last year. Earth friendly clothing detergent/dish detergent. **20% of sales go to PAC.** They provide the pamphlet
- Van Best cookies – Nov 25 – Dec 18. Makes homemade fresh cookies. Local delivery. And nationwide shipping. We share flyer that they make. Community members use the discount codes. **35% of all sales go to PAC.** People make their purchases through Van Best cookies. Livleen will ask if they can do deliveries on one day for school pick up, so parents can pick up from school
- Scholastic – thought it was a virtual fundraiser, but it’s now an in-person book sale. It will require significant coordination and space. Books needs to be delivered to school and school will hold the book fair. Parents need to set up the books, coordinate payments (cash, credit card, etc). Parents then have to pack it up and send back unsold books.
- Haven’t done book fair for several years
- Teachers can order books online. But teachers haven’t passed out flyers to kids b/c kids may be upset when they can’t order the books they want.
- Scholastic books are not very durable. Not suitable for library use. More for classroom books that kids can bring home.
- Scholastic book sale receives scholastic dollars that the school can use to buy books.
- Another option is to have a book drive. Parents bring in old books and sell.
- Camp read day – kids bring their books and book swap and/or buy used books. Shannon and teachers will look it.
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### **Fruit and Veggie - Ended**

- No fruit and veggie this year
- District made decision to not fund fruit and veggie program. District will pass on the funding to school to decide how to use it. Instead of school funding fruit and veggies, the funding will be used towards the lunch program.

### **Munch Lunch, Agra tandoori, Boston pizza, Purdy's – Saltana**

- Agra tandoori is new vendor. Most of the items are not spicy. Parents may be concerned about spiciness. Saltana will communicate to parents that they are not spicy
- Email for hot lunch questions: [hotlunch@oppenheimer@gmail.com](mailto:hotlunch@oppenheimer@gmail.com)
- Include that hot lunch is not subsidized lunch program. Parents to be aware that there is also a lunch program for those who did not order hot lunch.
- Betty can add another tab on the website to provide info on the lunch program
- Freshii had one of lowest margin. Not being offered this fall.
- Bittersweet going well

### **Volunteer organization and planning calendar and manuals - Saltana**

- Boston Pizza having a deal. Oct – Nov fundraiser.
- Saltanat will write up a flyer to parents with list of various fundraisers coming up
- Hot lunch requires a lot of parents' help to distribute lunch. It takes about 45 minutes.
- There are many fundraisers, but need more volunteers. Even if parents can help one hour a month, that will help a lot.
- Manual for each vendor for volunteers to refer to.
- PAC hot lunch calendar is on Oppenheimer website. Calendar includes field trips.
- PAC needs help from people to write up manuals for fundraiser. Manual will include details about fundraiser. Contact info, how many people needed for the fundraiser, etc.
- Anyone interested in helping with fundraisers like walkathon, readathon
- Shannon: thinks walkathon will be easier to resurrect. Can alternate walkathon and readathon each year.
- Teachers would appreciate if parents can volunteer for field trips
- Asking PAC to communicate to parents to volunteer in the classroom as an option.
- Use Remind app. Ms Lopez used this app to communicate with parents in her classroom. Parent felt that was very useful tool. Teachers to discuss at next teacher's meeting.
- New form in PAC website under volunteer website. Request for volunteers for admin work, sport coaching, IT, etc. Encourage parents to take a look!
- Food program – honor system. Parents apply through the school board. Once signed up, food will be provided every day. To limit food waste, encourage parents to only sign up if they need meals every day.
- **Fundraising Initiatives spending allocation & approach – Conroy, Saltana**
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#### **Shop funds – Yee**

- Flyers to go out Oct 15. Percentage of gift cards are rebated to the PAC.
- 425 children. Saltana can provide contact to help photocopy and distribute

#### **Hero first aid kits, Mabel's labels - Saltana**

- Mabel labels are out.

### **Grade 7 Grad Committee – Tina**

- First meeting Sept 26, with Jesseca, Selena and Tina.
- Purdy's will run for 2 weeks: Nov 4 – 26. Delivery will be Dec 5. Pick up at staff room
- Fundraising year end celebration and camp. Hoping to camp in June instead of April
- Fundraising goal. Will discuss in next meeting and update the PAC next month
  
- Went around and met new parents that attended the PAC
- There will be lanyards for volunteers. It will have the PAC email address on the tags
- Welcome BBQ volunteers from 2:30 – 5:00

### **V. 7:25 – 7:28 New Business?**

Next meeting date: Monday, Oct 21<sup>st</sup> ,6:15pm in library